



**Office of Neighborhood Vitality**  
800 Main Street, 2<sup>nd</sup> Floor  
P.O. Box 469002, Garland, TX 75046  
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972-205-2445

## **NEIGHBORHOOD VITALITY MATCHING GRANT**

### **Letter of Intent Form**

The Letter of Intent assists residents with identifying obstacles or potential issues with their Neighborhood Vitality Matching Grant (NVMG) application. It is required for all voluntary associations and for mandatory associations with projects of \$25,000 or more. Letters of Intent are due two months before full NVMG applications, corresponding to July 23 and January 23 to be considered for the spring and fall cycles, respectively. Forms may be submitted to the Office of Neighborhood Vitality (ONV) in person, by mail or by email (must be in PDF format). For any questions or concerns please contact the ONV.

**Neighborhood Association Name:** \_\_\_\_\_

**Registered with the Office of Neighborhood Vitality?**  Yes  No  I Don't Know

**Main Contact for this application:**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Project Location:** (Address, street intersection or general location) (\*Please include a map of the area, being as specific as possible on placement of project components.)

\_\_\_\_\_

**Project Purpose, Objectives and Scope:**

Briefly describe your NVMG project. Explain why you are planning the project (purpose), what you expect to accomplish (objectives), and the limitations of the project (scope).

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